

The First Chinese Church of Christ in Hawaii
BOARD ELECTION BY THE “CALL” PROCESS

BOARD NOMINATING PROCEDURE

I. Nomination Committee

- A. Pastors and Board appoint a Nomination Committee in June of the election year to start the nominating process.
 1. Pastors and Board as well as the congregation, pray and ask God for the names to form a Nomination Committee.
 2. The Nomination Committee members:
 - a. prayerfully agree to God’s call
 - b. know their own spiritual gifts and are able to recognize gifts in other people
 - c. are committed to meet and work together until the task is completed
 - d. include a cross-section of ages, gifts, (administration, discernment, leadership, wisdom, faith, exhortation, knowledge, etc.), must not be a new convert
 - e. willing to study and use the Bible as its resource
 3. Before coming up with a list, the Nomination Committee:
 - a. studies the make-up of the present Board to determine how to balance its membership
 - b. takes into account what the Bible teaches regarding the selection of leaders (i.e. I Timothy 3, spiritual gifts, etc.)
 - c. prays for the list of possible candidates, and asks the congregation to pray and suggest names, as well
 - d. prayerfully makes a list from suggested names that overlap, and gives the list an order of approaching people
 4. Following the order, the Nomination Committee and Pastors carefully interview the candidates about their spiritual journey, gifts, commitment in terms of time and willingness, passion, etc. (I Timothy 3:10) and select the number of candidates needed. Persons selected also feel God’s call to serve as a Board member.
 5. In September, the Nomination Committee presents the list of minimum of 6 candidates for Board approval.
 6. Complete the Board Candidate Profile. (see attached sample)
- B. In mid October, the candidates are introduced to the Congregation after a Joint Worship Service and given an opportunity to share their spiritual journey (3 min. with translation).

II. Board Election by the “Call” Process

A. Announcement for Election to be held on the 1st Sunday in November

1. Announce the Church Board Election by the “Call” process in both the English and Chinese Bulletins 2 weeks prior to the 1st Sunday in November after the 10:30 a.m. Service.
2. Announce the names of the candidates approved by the Church Board with their Profile information inserted in both Bulletins for 2 weeks.
3. Nomination by petition of 25 or more members must be filed at the latest, one week prior to the date of the Church Board Election which is the 1st Sunday in November. Petition nominees must meet with the Nomination Committee and Pastors to be interviewed according to the same criteria as the candidates and given the opportunity to share their spiritual journey (3 min. with translation).

B. Elections or By Motion to accept the nominees

On the 1st Sunday in November, all candidates are confirmed by the Congregation as guided by the Holy Spirit.

III. Post-Board Election

A. Secretary Responsible to

1. Post the list of the new Church Board members.
2. Send form letter (see attached) with Church Secretary assistance to the new Board members and invite them to the December Board meeting to vote for the election of officers but not for business.
3. Prepare new Board members Folders for January meeting.
4. Inform Board members of Installation Service in January.

B. Outgoing Board members to mentor new members to provide a smooth transition.